



DEVTRACO LIMITED  
FORM

TITLE: Application Form

Doc. No.: DTL-FM-MK04-B

- I hereby apply to purchase a property at Devtraco Courts Community 25, Tema.
- Please note that all sections must be completed in order for this application to be processed into an offer letter. Any missing requested information would render the application incomplete and would remain unprocessed.
- Any purchaser who is resident outside of the shores of Ghana would appoint a representative with **powers of attorney** who will be a person resident in Ghana and shall have full authority to act in respect of the house and all matters relating thereto in the same manner as the purchaser.
- All names and information submitted on this document shall be used on all documents subsequently and hereinafter unless otherwise notified.
- All information shall be treated in the strictest confidence.

**PERSONAL INFORMATION**

NAME.....

SIGNATURE.....DATE.....

DATE OF BIRTH (DD/MM).....

AGE RANGE:  25-35  36-45  45-Above      SEX: MALE       FEMALE

MARITAL STATUS:  SINGLE       MARRIED       DIVORCED       OTHERS

HOME ADDRESS.....

POSTAL ADDRESS.....

EMAIL..... FAX .....

TELEPHONE ..... CELL PHONE .....

HOW DID YOU HEAR ABOUT DEVTRACO?  WEBSITE       DAILY GRAPHIC       JOY FM  
 REFFERAL       OTHERS: PLEASE SPECIFY:.....

PURPOSE OF PURCHASE:  INVESTMENT       PRIVATE USE       HOLIDAY USE

HOUSE TYPE ..... BASIC PRICE .....



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**PAYMENT OPTIONS**

***(i) DIRECT PAYMENT TERMS***

OUTRIGHT PURCHASE

OR

- 40% INITIAL DEPOSIT UPON SIGNING CONTRACT
- 40% INSTALLMENT AT ROOFING LEVEL
- 15% INSTALLMENT AT NOTIFICATION OF COMPLETION OF PROPERTY
- 5% FINAL PAYMENT PRIOR TO HAND OVER OF PROPERTY

OR

- 25% INITIAL DEPOSIT UPON SIGNING CONTRACT
- 25% INSTALLMENT 3 MONTHS AFTER INITIAL DEPOSIT
- 25% INSTALLMENT AT ROOFING LEVEL
- 20% INSTALLMENT AT NOTIFICATION OF COMPLETION OF PROPERTY
- 5% FINAL PAYMENT PRIOR TO HAND OVER OF PROPERTY

***(ii) MORTGAGE FINANCING***

HOME FINANCE COMPANY (HFC) GHANA HOME LOANS (GHL)

OTHERS: PLEASE INDICATE .....

**OTHER INFORMATION**

OCCUPATION: .....

COMPANY NAME:.....

DESIGNATION/POSITION HELD:.....

COMPANY ADDRESS:.....

OFFICE NUMBER ..... FAX NUMBER .....



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**CONTACT INFORMATION FOR NEXT OF KIN**

NAME:.....

ADDRESS:.....

PHONE NUMBER:.....

EMAIL ADDRESS:.....

**REPRESENTATIVE (To be contacted in the event we cannot reach you)**

NAME .....

POSTAL ADDRESS.....

EMAIL..... CELL PHONE:.....

SIGNATURE.....